



Full-Time, Truck Driver & Warehouse Associate

About Minnesota Computers for Schools

Minnesota Computers for Schools creates digital equity for students by partnering with schools and educational organizations to provide technology access, engaging STEM programming, and IT workforce development in underserved communities.

Position Summary

The warehouse associate will be responsible for computer donation transportation and processing computer equipment through the warehouse. The warehouse associate will perform a variety of functions to help ensure that donations are being processed, inventoried, and data removed.

Hours: 7am-3:30pm

Salary: \$16-18, based on experience.

Responsibilities

- Making local pick-up and deliveries within 90-miles of our warehouse.
- Help unload trucks and check-in donated equipment.
- Prepare donations by processing requests, ordering supplies, pulling parts, packing boxes, etc.
- Sort and organize computers and parts in the warehouse.
- Maintain inventory controls through organizing and sorting materials.
- Maintains a safe and clean work environment by keeping shelves, pallet areas, and workstations neat.

Qualifications

- Must pass background check and drug screening to comply with NAID certification.
- Must be able to regularly lift and move objects up to 50 pounds.
- A passion for technology and closing the opportunity gap in Minnesota.
- Warehouse experience, forklift experience a plus.
- Professional truck driving experience also a plus.



- Ability to work in a fast-paced environment, manage time efficiently and meet deadlines.
- A positive attitude and team player mentality are a must.

To apply, email your resume and cover letter to Director of Operations, Brian Beaupre, bbeaupre@mncfs.org by October 8th.