

## **Activate Windows**

MCFS cannot activate Windows XP on a system prior to it being shipped out. You will need to activate windows ASAP.

If you have not yet activated Windows XP, you will be reminded each time you log in and at common intervals until the end of the activation grace period of 30 days. If you have not activated windows XP during that time, you will need to do so to continue using it.

If you choose to activate your product over the Internet, upon your submission the activation wizard will connect you to a secure server.

### **Important step below:**

**You must click on the activate windows over the Internet; on that screen you will see a button on the bottom of the screen that says change product key, click it. Enter the new product key from the COA sticker located on the side of the machine. (Bottom if using a laptop.)** Once you have entered that information click the update button on the bottom of the screen. You should then submit your installation ID and windows will verify and let you know that Windows XP has been activated successfully.

If you need to activate by using the telephone, you will need to select which country you are calling from and use that toll free number.

### **Important step below:**

**You will still need to click the change product key code button on the bottom of the activate windows screen. Enter the new product key code from the COA sticker on the side on the machine. (Bottom if using a laptop.)** You will receive a new installation ID (54 digits long). Using the telephone call the toll free number shown and follow the prompts the customer representative gives you. It is best to be at your computer with the activation window open at the time (she will ask this of you).